

October 1, 2020

Dear Employees of Splendido,

**We received notice yesterday that an employee who works in Sonora has a confirmed case of the Coronavirus disease (COVID-19).**

The employee is recovering at home and we wish them a speedy recovery as they follow guidance from their physician. Splendido is interviewing this individual to determine if he/she was in close contact with residents and/or employees (meaning within 6 feet of anyone for more than 15 minutes).

Employees who test positive will be asked to contact their physician, isolate at home, and monitor their symptoms. This is based on guidance from the CDC and the Pima County Department of Public Health for employees who test positive or exhibit COVID-19 symptoms. A Human Resources representative will be in communication with any employee who tests positive while they are isolating and will determine the date each person can return to work.

As a reminder, **we continue to conduct weekly COVID-19 tests of employees who work in Sonora.**

**COVID SYMPTOMS: PAY ATTENTION TO HOW YOU ARE FEELING**

**Please stay home if you are not feeling well.** The current protocol from the CDC is to self-monitor for symptoms. If you experience any symptoms noted below, please immediately reach out to your physician and notify your manager or your Human Resources representative of your condition, as you may be experiencing symptoms of COVID-19. Symptoms include

- a loss of taste or smell
- cough
- fever or chills
- headache
- muscle pain
- sore throat
- shortness of breath
- gastrointestinal issues such as diarrhea, nausea, or vomiting
- pink eye, eye pain, or vertigo
- discoloration of the toes

If you do feel unwell, stay home and away from others. Otherwise, wear your mask when out and about, practice good hand hygiene, and enjoy reconnecting with your friends. Have some physically distanced visits with others outdoors, and continue to do all you can to slow the spread of this virus in the greater community, and specifically at Splendido. Our processes and measures for infection prevention remain in place, and I know that everyone here is committed to staying well and protecting residents, family members, and team members.

My ongoing and unwavering gratitude goes to our entire team at Splendido. You continue to show up every day with strength, professionalism, and a deep commitment to our mission. We've all been living with new, and sometimes overwhelming, personal and workplace stress in the past months, but we are getting through this together. Thank you for all you do, and especially for the care and comfort you provide to residents—and to each other.

For questions, please contact your manager, your HR representative Laura Barnett at [lbarnett@splendidotucson.com](mailto:lbarnett@splendidotucson.com), or myself at (520) 878.2601 or [jedwartoski@splendidotucson.com](mailto:jedwartoski@splendidotucson.com).

Take care and stay well,



James C. Edwartoski  
Executive Director